**Date: September 27, 2017**

**Present:** Mary Camp (K), Kim Castner (1), Emma Archibald (2), Paige Warner (3), Amy Sperry (4), Brandy McHan (5), Angela Stephens (TA), Natalie Marinelli (Support Staff), Keith Koteles (Special Area), Laura Gaddy (Admin.), Stephanie Hunter-Brown (Admin.), Jessica Fenyves (Counselor), Karen Crane (Parent), Vincent Esposito (Parent), Pam Karkow (Parent), Harvey Bagshaw

**Absent:** None

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| **TOPIC** | **PRESENTER** | **NOTES** | **NEXT STEPS/WHO’S RESPONSIBLE** |
| Welcome  | Gaddy | * Introduction of New members
* Chair (Amy Sperry), Secretary (Brandy McHan)
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| Data Review | Gaddy | Mrs. Gaddy presented the team with data results from last year’s EOG testing, MClass testing, and various school surveys.The following is a summary:* Our school maintained its overall B grade status (79). We scored a B in Reading (77), a B in Math (76), and an A in 5th Grade Science (87). These grades are calculated using a state formula (80% proficiency, 20% growth).
* We EXCEEDED OUR GROWTH goals this past school year (+2.05). This is to be celebrated!
* The team reviewed End of Year MClass data from 2016-2017. There were improvements made in overall proficiency in first grade (which is one of our current School Improvement plan goals).
* The team reviewed student, parent, and teacher survey data from last school year. Survey data comes from parents, teachers,and 5th grade students on an annual basis.
 | We will continue to monitor data as the school year progresses (i.e. common grade level assessment data). |
| School Improvement Plan | Gaddy | This is an “edit” year for our School Improvement Plan so only minor tweaks will need to be made. The team reviewed a new Literacy Goal that was crafted this summer by school staff.  | Mrs. Gaddy will add the Literacy Goal to the plan and update our school profile with newest data (i.e. EOG, survey, etc.). She will communicate with the team via email about updates made. The plan is due by Oct. 23rd.  |
| Terrific Kids | Fenyves | The Terrific Kid program is sponsored by the Monroe Kiwanis Club. We made some changes to the program last year that need to be reviewed at this time. Last year, we decided to nominate two students (one boy and one girl) from each class instead of one. Although it recognized more students, it made the ceremony less personal and somewhat rushed. As a team, we discussed what we liked and disliked about the changes we made to the program last year.We proposed for the upcoming school year that we would go back to selecting one student per class rather than two. We will focus on the following Character Traits:August- October/ Kindness November - December /RespectJanuary- February /ResponsibilityMarch- April / Honesty May-June/ Perseverance | Miss Fenyves will facilitate the Terrific Kids program this year. Teachers will be asked to write a paragraph about the students they nominate and this will be read at the breakfast and laminated so they can keep it at home. |
| Teacher of the Year | Dr. Hunter-Brown | Dr. Hunter-Brown shared the Teacher of the Year process with the team. This process is underway. |  |
| Staff Concerns and Questions | Staff | * Teachers are concerned about grade levels following the late bus monitoring schedule. Team members were reminded to make sure their grade levels are adhering to the schedules.
* An idea was presented to have “health packs” available for the playground during recess. These packs will include band aids, health room forms, gloves, etc. so that students do not have to come into the office for minor needs.
 | * Team members will communicate with grade levels regarding the duty schedule and coverage during extended planning days.
* Team members will communicate with Nurse Wendy to see if she will create packs that can be put in recess carts.
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| Parents Concerns and Questions | Parents | * Parents were concerned with the teacher survey results about school morale and teachers not being happy in the profession. The team discussed reasons for this and will continue the discussion at the next meeting.
* Parents presented questions about Curriculum Night and why it is so early in the year. The night is held the first week of school so that parents have the information they need about classrooms as soon as possible. Identical sessions are presented at different times so that parents have choices about times.
 | Staff representatives were asked to talk within their PLC areas about morale and to bring ideas on how to improve staff morale to the next meeting.  |
| Next Meeting |  | October 25, 2017 3:00 pm |  |